

Student Withdrawal Refund Policy

- **Student withdrawal** refers to a **decision made by the student** to withdraw from study abroad.
- For information on **program cancellation by UW-Eau Claire**, **whether** for an individual student or of an entire program, see the Cancellation Refund Policy.

	After student starts an application/pays app fee, but before apps are reviewed	After applications are reviewed, but before \$150 deposit is due	After paying \$150 deposit but before UWEC withdrawal deadline for term	After UWEC withdrawal deadline for term but before program begins	After program begins	Notes
<b>CIE \$30 Application Fee</b>	No refund	No refund	No refund	No refund	No refund	
<b>CIE \$150 Deposit (part of overall CIE Admin Fees)</b>	Not charged until confirmation of acceptance	Not charged until confirmation of acceptance	No refund*	No refund	No refund	<i>*If a student is forced to withdraw for medical reasons, or due to an emergency in the immediate family, the deposit may be refunded or partially refunded upon review by CIE staff. Medical reasons, student or family, must be documented by a physician.</i>
<b>Remaining CIE Admin Fees</b>	Not charged until UWEC withdrawal deadline	Not charged until UWEC withdrawal deadline	Not charged until UWEC withdrawal deadline	No refund*. Fees will be billed to student’s CampS account if not yet paid.	No refund	<i>*See medical exception note above.</i>
<b>CISI Insurance Premiums</b>	Not charged until program start date	Not charged until program start date	Not charged until program start date	Not charged unless withdrawing within 30 days of program start AND making claim to CISI. Non-recoverable fees will be billed to student’s CampS account if not yet paid.	If recoverable from CISI	<i>See CISI policy for details</i>
<b>Program Fees paid through UW-Eau Claire</b>	Not charged until program start date	Not charged until program start date	Not charged unless past host withdrawal deadline. Non-recoverable fees will be billed to student’s CampS account if not yet paid.	Not charged unless past host withdrawal deadline. Non-recoverable fees will be billed to student’s CampS account if not yet paid.	If recoverable from host organization. Non-recoverable fees will be billed to student’s CampS account if not yet paid.	<i>See program cost estimate for items paid through UW-Eau Claire</i>
<b>Application Fees, Deposits and Program Fees paid directly to Host Organization</b>	Not applicable	Per host organization policy	Per host organization policy	Per host organization policy	Per host organization policy	<i>See program cost estimate for items students pay directly to host institution</i>
<b>Airfare/Travel Costs; Pre-Booked Personal Travel</b>	Not applicable	Not applicable	Per travel agency, booking site or airline policy	Per travel agency, booking site or airline policy	Per travel agency, booking site or airline policy	<i>Purchase of tickets/and any change, cancellation or rebooking fees are the student’s responsibility</i>
<b>Passport and/or Visa Fees</b>	Not reimbursable	Not reimbursable	Not reimbursable	Not reimbursable	Not reimbursable	<i>Cost of a passport and visa (if required) are the student’s responsibility</i>